



N E L S O N
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Nelson College Boarding **Process for Enrolment**

Thank you for your interest in Nelson College Boarding.
Enrolment into Nelson College Boarding can take several weeks.
The process for enrolment is as follows:

- 1) ***Application for Entry to Boarding/College Form*** is completed and returned.
(Including Referee details and latest school report)
- 2) Tour/Interview at Nelson College is arranged through the Boarding Secretary
- 3) A decision to accept or decline the application is made by Boarding Staff and communicated in writing to the applicant.

Nelson College Boarding Staff will accept a Boarding Application when they believe that boarding life will suit the applicant. It is very important that the applicant wants to come into boarding for the right reasons and they will not compromise the safety or welfare of the existing students.

Boarding Staff will take into consideration one or more of the following criteria in determining an acceptance:

- 1) Referee feedback
- 2) Current school feedback
- 3) Latest school report information
- 4) Interview information

If a Boarding Application is declined, the applicant has the right to appeal through the Headmaster.



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GENERAL BOARDING INFORMATION

Founded in the 1850s, Nelson College is New Zealand's oldest state secondary school. The college has an enviable reputation for quality education and a tradition of excellence in sporting, music and cultural activities for boys. The best of traditions are blended with a broad based curriculum and the most up to date facilities, further enhanced by a close and supportive relationship with Nelson College for Girls. Boarding and college staff strive to provide a positive caring environment where young men can develop to their full potential whatever their chosen endeavour. Students are encouraged to strive for high academic achievement and excellence in extra curricular activities. A well rounded education and the experiences of boarding life provide a sound base for a student's future.

The boarding houses of Nelson College, Barnicoat, Fell and Rutherford, are situated in the park-like grounds of the college only a short distance from the city centre of sunny Nelson. The houses are well equipped with all the modern facilities appropriate to the needs of 160 boys. Each house has a roll of between 50 and 60 students accommodated in small dormitories and cubicles. Boarding students are encouraged to make their personal sleeping areas attractive with small personal possessions. Common facilities for all houses include the college dining room and sanatorium. Library, computer and sports training facilities are also available for the use of boarders outside normal school hours.

Each house is supervised by a team of resident and non-resident staff who work hard at meeting the physical, emotional and intellectual needs of each student. Many of the boarding staff are also full-time teaching staff who aim to fully integrate boarding and school life.

For guidance, students are encouraged to talk to boarding and college staff. The college Guidance Counsellor, Deans, Form teachers and other college staff are available to consult with students and/or parents. Both the Guidance Counsellor and the Careers Advisor provide information and advice on careers, tertiary education, training courses and subject choice. For more serious problems the college has access to outside expertise.

A fully qualified nurse is available to offer medical treatment for minor injury or illness. In more serious cases the boarding staff seek external professional medical support from Nelson Accident and Emergency Department at Nelson Hospital and from local medical clinics.

Contact with home is important and every student is encouraged to contact home regularly. Students may use an 0800 number organised by their parents or many boarders now have personal cellular phones. Parents are also able to contact their sons by telephone before school and dinner and after prep in the evenings. A message can also be left with the Housemaster. Provision is made for boarders to receive leave at the weekends to visit relatives or family friends in Nelson and visits home during most weekends per term are permitted.

The Housemasters communicate regularly with parents via newsletters, reports, regional meetings and where possible, home visits. Parents who wish to visit are always welcome. The college hosts two sports and music weekends annually when boarding parents are invited to meet college and boarding staff and enjoy a taste of college life.

The boarding facilities at Nelson College are seven-day, offering all the benefits of full traditional boarding life. However where family circumstances and home situations warrant it, and subject to school requirements weekend leave may be arranged in consultation with the Housemasters. Because so many of the boarding students live considerable distances from the college full facilities are provided over long weekends, and a special effort is made to look after those students who do not travel. Over the longer holiday breaks the college can arrange alternative accommodation locally. This will incur extra cost to the parents.

The Housemasters and staff aim to encourage the full participation of boarding students in all aspects of boarding and college life. Considerable emphasis is given to academic progress with regular supervised study periods (prep) an integral part of boarding life. Extra tuition is provided where required. Nelson College also has a well established English training unit for speakers of other languages.

In addition, a wide range of recreational activities, including regular sports, music and drama events, are available to students. The college caters for all major sporting codes and has been well placed in many national sporting events. Students at the college are involved in a well established outdoor education programme, including week-long visits to the College Lodge in the Matakītaki Valley behind Murchison.

The College boarding facilities attract secondary school age students from throughout New Zealand and students from the Pacific Islands, Asian and the European continents. A limited number of places are available for younger students attending Nelson College Preparatory School (age 9-12). Parents are welcome to place their sons on a waiting list by contacting the Prep Secretary. The boarding population accounts for one third of all students at Nelson College, ideal for encouraging good workable relations between the college and boarding communities.

The House leaders motivate the house. Each House is involved in many house activities. This effort is rewarded with special privileges including more flexibility in the use of free time and invitations to special school functions. Each house appoints a Head and Deputy Head of House. Each House runs a tutor system who meet regularly to discuss daily routines and concerns.

Leave Procedures

The boarding and college staff are required to have knowledge of the whereabouts of all students at all times. For this reason no student is to leave the school grounds at any time without the permission of the Housemaster or other supervising house staff.

When a student leaves the house or the grounds he must report out giving details on the purpose and destinations of the outing and on return report in to the Housemaster or duty master. A register is kept for this purpose. (This does not apply to short excursions in class time when a teacher is in charge)

DAY LEAVE ON A WEEK DAY

This will be granted only with the express permission of the Housemaster and only for very good reason.

TOWN LEAVE WEEK DAY

Town leave may be granted by the Housemaster or duty staff between 3.30pm and 5.15 pm on a weekday.

A weekday routine.....

<i>7.15 am</i>	Students rise
<i>7.25 am – 7.45 am</i>	Breakfast
<i>8.40 am -12.20 pm</i>	Morning classes
<i>12.20 pm -1.05 pm</i>	Lunch
<i>1.05 pm – 1.25 pm</i>	Homeroom
<i>1.30 pm - 3.15 pm</i>	Afternoon classes
<i>3.30 pm -5.15pm</i>	Free Time - Sports, music etc practices Town leave on Friday
<i>5.30 pm - 6.10 pm</i>	Dinner and free time
<i>6.45 pm</i>	Supervised study time
<i>9.00 pm -10.00 pm</i>	Juniors' bedtime. Senior students free time for extra study
<i>10.30 pm</i>	All lights out.

On the weekend.....

<i>Saturday</i>	
<i>8.00 am</i>	Breakfast
<i>8.30 am -10.00 am</i>	Clean up
<i>10.00 am</i>	Organised sport/free time

Sunday

<i>9.00 am</i>	<i>Breakfast</i>
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Boarding students at Nelson College enjoy a varied lifestyle with relative freedom. To the benefit of all students and staff clear boundaries based on common sense are maintained with the consequences of negative actions well known. Parents are always welcome to visit the school and houses and are invited to join their son, friends and staff for a meal in the college dining room.

BOARDING FACILITIES

Dining Room

A varied menu is designed by our Catering Manager with the needs of young men in mind. The nutritional requirements in meals are monitored by the Catering Manager and on occasions dietary consultants.

Every effort is made to cater for all the special requirements of students. Prior to enrolling your son with us, please discuss any dietary requirements your son may have.

Sanatorium

The College Sanatorium, staffed by a fully qualified registered nurse and resident trainee nurses, provides for the treatment of both day and boarding students. The San provides accommodation for boarding students who suffer accidents and illnesses. For more serious medical requirements the College accesses the services of the A & E Department of Nelson Hospital (five minutes walk from the college) and several medical clinics. The Housemasters and support staff have wide experience in assisting students with special health requirements.

Gymnasiums

Two well equipped College gymnasiums are available for the use of boarders after school for regular sports training and games. The gyms are able to accommodate most sporting codes including a mezzanine gallery in the new gym available for table tennis, indoor bowls. Attached to the gym is a fully equipped weights room. College staff are available to offer guidance on involvement in sporting codes and training methods. The College swimming pool is also available for the after school use of boarding students, with staff supervision.

Music Practice Rooms

The College has a reputation throughout New Zealand for the quality and diversity of student music performance. Boarding students are given the opportunity to be involved in a range of activities as well as to learn an instrument. Instruments are available for hire from the Music department. Boarding students learning an instrument are able to use the fine music practice rooms after school and during the evenings.

Learning Centre

Nelson College Learning Centre is open after school for boarders. The Learning Centre provides a wide range of facilities and services for the students use in a quiet and relaxing environment. There is recreational reading, written, recorded and electronic material, including CD ROM, in all major subject areas. An inter-loan system is available for difficult to obtain material. The Learning Centre is fully computerised and equipped with a colour photocopier for student and staff use.

Computer Availability

The College has made a substantial investment in information technology. Currently Nelson College has two Computer Suites that are available to boarders and day students, at lunch and after school. Each House has a number of computers available to the boys, providing access to the College network, internet and email.

House Handbooks

Detailed information relating to daily routines and House administration is provided in a House Handbook issued to new boarders before they arrive on campus.

Visiting the College

Prospective boarding parents and their sons are welcome to visit the College, view the facilities and meet staff at anytime. Please contact the Director of Boarding for an appointment.

BOARDING FEES FOR 2010

Boarding fees are reviewed annually.

Application Fee

A fee of \$50.00 (NZ) is to accompany the Nelson College Boarding Application Form.

Deposit to secure a boarding place

A deposit of \$940.00 (NZ) is to be paid when accepting a boarding place at Nelson College. This deposit is credited to the student's invoice for boarding fees. In those cases where the acceptance is subsequently declined by the parent, the deposit may be forfeited except at the discretion of the Board of Trustees.

Full Board

Boarding fees for **all** boarders are \$9,400.00

These fees are charged over 8 months, from February to September @ \$1,175.00 per month. This account will also include charges relating to boarding, eg House canteen, House photos, mufti day, dances, uniform items required through the year, weekend and holiday travel home etc.

These fees and expenses are due to be paid by 20th of the following month by either:

- Direct Debit – forms available from the Finance Office
- Automatic Payment – forms available from the Finance Office
- Internet – account details available from the Finance Office
- Payment monthly by cheque

Payment for the full year is acceptable, a discount of \$150.00 is applicable if this option is chosen, as per details to be sent out to you with your first invoice pack.

Payment by Credit Card is not an option.

Parents are to take responsibility for any private expenses and pocket money by setting up a bank account for their son which they can access with their EFTPOS card.

Please contact the Bursar, Marilyn Dodson, if you are unable to meet these financial commitments.

School Expenses

Together with the boarding account, you will receive an invoice for School Expenses. These expenses may include:

- School Donation of \$280.00 per student or \$450.00 per family
- PTA Subscription
- Sports fees/trips
- Class trips and Activity fees
- Mataki trips
- Examination fees
- Senior Ball
- Leavers Jersey

FINANCIAL ASSISTANCE TO BOARDERS

BURSARIES/SCHOLARSHIPS

School Boarding Bursary

An allowance awarded where a primary or secondary student must live away from home to attend school, eg: a student over the age of ten years must live more than 4.8 km from the nearest school or public transport service. A Boarding Bursary may be applied for throughout the year and retrospective payment of up to two years will be considered. Applications should be made to the Ministry of Education through the College Headmaster. (Value for 2010- \$2,725.00).

Secondary School's Bursary

An allowance awarded to an eligible Year 12 and/or Year 13 student who must live away from home in order to attend the nearest school offering a required course. The tenure of this bursary is one year, but may be re-awarded for a second year on application. (Value for 2010- \$2,725.00).

Students are required to take at least four subjects from the Ministry of Education's approved list of subjects, of which at least two are not available other than by correspondence at the local school.

Applications for Secondary Schools' Bursaries close on **31 March** with the Director General of Education through the Headmaster.

Secondary School's Technical Bursaries

An allowance awarded to an eligible Year 10 and/or Year 11 student who must live away from home in order to attend the nearest school offering a required course in agricultural or workshop subjects. The tenure of this bursary is one year, but may be re-awarded for a second year on application. (Value for 2010- \$2,725.00).

Applications for Secondary Schools' Bursaries close on **31 March** with the Director General of Education through the Headmaster.

Maori and Polynesian

Enquiries regarding eligibility for general awards should be made to:

Maori Education Trust

www.maorieducation.org.nz

Telephone (04) 499 8041

Mapihi Pounamu

Students who are aged 14 years and up who face barriers to learning, either through difficult home circumstances or lack of adequate supportive care may be eligible for financial support from the Mapihi Pounamu Financial Support Scheme. Enquiries regarding eligibility should be made to:

Mapihi Pounamu

Ministry of Education

P O Box 1666

Wellington

Email: mapihi.pounamu@minedu.govt.nz

Webpage: www.minedu.govt.nz/goto/mapihipounamu

Phone: (04) 463 8085 Fax: (04) 463 8252

Maori Secondary Scholarships 2010

The scholarships are available to Maori Secondary students who meet all of the following criteria:

The Student Must:

- be of New Zealand Maori descent
- be enrolled at a New Zealand Secondary School in 2010 (excluding the TI Maru Maori Trust and MET Overseas Scholarship)
- send with the application a verified deposit slip, cancelled cheque or bank statement with a printed bank account number; and
- send the fully completed application form in on time

Note: Each scholarship also has its own specific criteria

Forms can be downloaded from their website: <http://scholarships.maorieducation.org.nz/main/register/>

UNIFORMS AND MUFTI REQUIREMENTS

The official college uniform consists of a range of practical and more formal garments. Boarding students will also require mufti for out of school time.

UNIFORM LIST FOR BOARDERS.

- 1 College Blazer
- 1 Pair regulation dress Trousers (long, grey)
- 2 pairs short grey socks (formal uniform)
- 1 pair lace up black shoes
- 1 white long sleeved shirt for wear with trousers.
- 1 college tie
- 1 Overcoat or parka with college
Crest embossed on the chest.
- 3 pairs regulations shorts (grey)
- 3 regulation long sleeved open neck cotton shirts
(Mid Blue)
or regulation polo shirt short sleeved.
- 6 pair regulation college socks (Long)
- 1 pair garters
- 1 regulation woollen pullover jersey
(Navy Blue or optional light blue for fourth and
fifth year students)
- 3 singlets for winter use
- 1 pair regulation brown leather sandals
- 1 regulation gym T-shirt and white gym socks
- 1 pair white gym shorts
- 1 pair non marking sports shoes
- 1 pair football shorts, Black

OTHER MUFTI REQUIREMENTS

Students change out of uniform after school and, except for official college occasions, wear mufti in the weekends. Boarding students require a range of garments from clothes suitable for casual wear within the college precincts to more formal wear for visiting and for special occasions. Nights and mornings in the winter can be very frosty. The total number of garments should be limited to two cases because of limited personal storage space available to each student.

It is recommended that each student bring 3 pairs pyjamas, underpants, handkerchiefs, slippers, swimming towel and swimming shorts, long trousers, shorts, jeans and formal trousers etc. Also toilet and shoe brush, comb, and clothes brush and hangers.



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BOARDING SURVEY

To assist us with future marketing, could you please answer the following question by ticking the appropriate box(es)

What made you first consider Boarding for your son at Nelson College?

- Newspaper advertising
- Website
- Word of mouth
- Information Evening in your town
- Family member or old boy of the college
- Other (please explain)

Comments

Thank you for taking the time to fill out this survey. Please return with your Enrolment Form.